

Veteran Statement of Understanding and Procedure Form

Printed Name: _____ ID Number: D _____

For those receiving Veterans benefits, the following procedures are required by the VA, State Approving Agency, and/or DSU Veterans Service Office for you to maintain your VA benefits. If you have any questions, please contact our office.

Applications:

Apply online to DSU via <http://dixie.edu>. Apply Now. (With a copy of your DD 214 we can waive the initial application fee)
Apply to the VA for a Certificate of Eligibility (COE), <https://www.vets.gov/>. It takes 4-6 weeks to receive COE from the VA
When you receive your COE, bring a copy to the DSU Veterans Success Center
Veterans must also submit a copy of the DD form 214, (Member 4 or service 2 version).
You are encouraged to apply for FAFSA benefits as these awards are distributed independently of VA benefits.

Residency: To apply for military or veteran exception for residency, you must visit our DSU Veteran Success Center.

Prior Credit Evaluation: Title 38, United States Code, Chapter 36, Section 3676(b) (12) mandates that students receiving VA educational benefits do not have the "option" of having prior credit reviewed. JST or CCAF military transcripts must be submitted to DSU for review

Tuition Assistance: Students are not authorize to use Federal Tuition Assistance for classes for which a student is also receiving benefits under the Montgomery GI Bill®, Selected Reserve program (Chapter 1606) or the REAP program (Chapter 1607). Please provide a copy of your DD form 2384 NOBE and if applicable your Kicker contract (check with your unit for these forms).

Program (Degree-Major) Objective: Benefits are authorized only for classes that are required for graduation (as outlined in the DSU catalog). VA will only pay for classes below 1000-level if you test into them and the class cannot be online. VA will not pay for repeat classes where a passing grade has already been earned. VA will pay for required prerequisite courses.

DSU Certification Request Form:

It is your responsibility to request benefits each semester.
Submit the Semester Certification online form each semester after your class schedule is finalized
<http://veterans.dixie.edu/semester-certification-form/>.
For benefits to be received on time, please request certification a minimum of 30 days prior to school start date.

Verifying Attendance (WAVE):

Chapter 30 Montgomery GI Bill® or Chapter 1606 Selected Reserve GI Bill® recipients are required to verify enrollment for pay. The last day of each month is the earliest you can verify your enrollment. The phone number is: 1-877-838-2778, to verify online visit: <https://www.gibill.va.gov/wave/index.do>

Credit Hours: The VA will pay you a monthly stipend depending on the credit hours that apply towards your declared program.
12+ credits = full time pay; 9-11 credits = ¾ time; and 6-8 credits = ½ time. Credits 1-5 = less than ½ time.
Post 9/11 BAH will not be paid unless you have 6.5 credits or more. BAH will be paid at 50% of National Avg if ALL online.

GPA – Grades:

You must maintain a 2.0 or greater cumulative GPA.
If you are on probation, you will need to establish an Academic Improvement Plan (AIP) with DSU's VA Advisor.
If you are placed on Academic Suspension, you will be denied registration and VA Benefits.
If you receive a W, or withdraw after the drop period, the last day of attendance will be reported to VA and may cause a debt.
See our office for Tutorial Services if there is ANY need. (Note: Failing one assignment is defined as "need").

Report Changes: Once Certified to VA, any changes to your schedule must be reported to the Veterans Success Center.

By signing this I am stating that I agree to comply with my responsibilities as stated above. I also understand that failure to comply may cause a delay or termination of benefits and in some cases may result in a debt to the VA. I understand that all correspondence from the DSU Veterans office will be sent to my Dmail (Dixie student email account).

Student Signature _____

Date _____

Student Received Copy _____ (Initials)